

ST LAURENCE'S COLLEGE OLD BOYS ASSOCIATION INC.
BY-LAWS FOR THE AWARDING OF HONORARY LIFE MEMBERSHIP ("HLM")

This document is made as a By-law under s 29 of the *SLOBA Constitution*. It sets out the process for awarding of HLM. It is to be read in conjunction with the Constitution of the Association.

STAGE 1 – NOMINATION

- 1.1 HLM is defined in the *Constitution* (under s 5(5)), as recognition of **outstanding or meritorious efforts or achievements in furtherance of the objects of the Association**. The 'objects' are described in s 3 as:
- a) To maintain and **promote communication** between the members of the Association and the College and the persons or groups forming part of the greater College community;
 - b) To **promote the good name, reputation and interests of the College**;
 - c) To **provide spiritual and religious support for the members** of the Association;
 - d) To extend to any person or group in society such **assistance whether monetary, emotional, social or otherwise** as the Management Committee sees fit in order to further the objects of the Association; and
 - e) To pursue generally in furtherance of the objects of the Association such objects not specifically hereinbefore referred to as shall be determined by the Management Committee.
- 1.2 Any member has the right to nominate a person for HLM.
- 1.3 The nomination must be made to the SLOBA Committee in writing. This must be received prior to the final Committee meeting of the year, however the Committee may publish a request for nominations to be received earlier.
- 1.4 The nomination must state the following:
- a) The name of the nominee;
 - b) The Association "object/s" relevant to the nominee;
 - c) A brief biography of the nominee; and
 - d) The name of the nominator.

STAGE 2 – CHECKING OF FACTS

- 2.1 Upon receiving the nomination, the Secretary (or delegate) will contact the person nominated (or their next-of-kin if the person is deceased), to ensure that they consent to nomination. If the person does not consent, the nomination will be discontinued and the nominator told of this.
- 2.2 The Secretary (or delegate) may also conduct further enquiries at their discretion, for instance if the biography provided was not detailed enough.

STAGE 3 – COMMITTEE ENDORSEMENT

- 3.1 The Committee will consider the nomination at a meeting in the current year. The nomination and the results of any further enquiries should be provided to the Committee.
- 3.2 The Secretary will put a motion to be voted on: "that the nomination of [name] be endorsed by the Committee". As per the *Constitution* s 18(8), this requires a majority vote to pass.

STAGE 4 – APPROVAL BY MEMBERS

- 4.1 The Secretary will ensure that the Nomination of HLM is added to the agenda for the next Annual General Meeting of the Association (or Special General Meeting if called for such a purpose). The biography should also be included with the notice of the meeting that is distributed to members, or published online.
- 4.2 The Chair of the General Meeting may determine how much, if any, meeting time is given to speakers from the floor.
- 4.3 The Secretary will put a motion to be voted on by the members: “that [name] be granted Honorary Life Membership of the Association”. As per *Constitution* s 5(5), this requires a **special resolution** (>75%) to pass.

Last edited: 3 Dec 2017